



# KENDALL COUNTY HEALTH DEPARTMENT

811 W. John Street, Yorkville, IL 60560-9249 630/553-9100 Administration Fax 630/553-9506



**Public Health**  
Prevent. Promote. Protect.

## FOIA POSTING (FREEDOM OF INFORMATION ACT)

Kendall County Health Department (KCHD) is the county's public health department. We are the lead agency for public and mental health services and education, providing input into community planning to enhance the quality of life for county residents.

KCHD offers service coordination and referrals internally and to other agencies. In addition, we provide home energy assistance, weatherization services and community services block grant provides funding for poverty programs.

A wide variety of professional public health, mental health and community services personnel are employed by the department, bringing many valuable years of experience to the community. Teamwork is a critical component for delivering holistic services to the residents of Kendall County. This is achieved through both staff and program coordination and also includes collaboration with other agencies.

### KCHD FOIA OFFICERS

RaeAnn VanGundy, Operations Administrator  
Phone: 630-553-9100  
e-mail: [rvangundy@co.kendall.il.us](mailto:rvangundy@co.kendall.il.us)  
Fax: 630-553-9506

Steve Curatti, Program Administrator  
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Fax: 630-553-9603

Becki Rudolph, Executive Assistant/HR  
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Fax: 630-553-9506

Aaron Rybski, Environmental Health Services Director  
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Fax: 630-553-9603

Todd Drefcinski, Environmental Health Services  
Assistant Director  
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e-mail: [tdrefcinski@co.kendall.il.us](mailto:tdrefcinski@co.kendall.il.us)  
Fax: 630-553-9603

Adam Johnson, Associate Sanitarian  
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e-mail: [ajohnson@co.kendall.il.us](mailto:ajohnson@co.kendall.il.us)  
Fax: 630-553-9603

Rachael Browning, Food Program Coordinator  
Phone: 553-9100  
e-mail: [rbrowning@co.kendall.il.us](mailto:rbrowning@co.kendall.il.us)  
Fax: 630-553-9603

**FOIA REQUESTS MAY BE SUBMITTED IN WRITING BY E-MAIL, FAX, REGULAR MAIL OR  
IN PERSON TO ANY OF THE ABOVE FOIA OFFICERS AT EITHER LOCATION LISTED  
BELOW. THERE IS NO CHARGE FOR ANY FOIA REQUEST.**

Kendall County Location  
811 West John Street  
Yorkville, Illinois 60560  
630/553-9100 Fax 630/553-9605

*Kendall-Grundy Community Action*  
*A Unit of Kendall County Health Department*  
  
Helping People. Changing Lives.

Grundy County Location  
1802 N. Division St., Rm. 403  
Morris, Illinois 60450  
815/941-3262 Fax 815/942-3925

## KENDALL COUNTY BOARD OF HEALTH

Christina Cooper – President  
Joseph Gruber, III, D.D.S – Vice President  
John Palmer, M.D. - Medical Director  
Cathy Kavanaugh - Secretary

Jeff Wehrli  
Justin Kwak, M.D.  
Jim Friedrich  
Jim Jensen

### KCHD PROFESSIONAL STAFF & ADVISORY BOARDS

#### ◆ ADMINISTRATION/FISCAL

Amaal Tokars, Ed.D, Executive Director/Public Health Administrator  
RaeAnn VanGundy, M.P.H., Operations Administrator  
Steve Curatti, M.P.A., L.E.H.P., Program Administrator  
Rebecca Rudolph, Executive Assistant  
Katy Williams, B.S., Financial Assistant  
Kathy Lewis, Data Entry/Billing Specialist

#### ◆ COMMUNITY HEALTH SERVICES

Terri Olson, B.S.N., R.N., Director  
Kelly Jordan-Licht, B.S.N., R.N., Assistant Director  
Mary McCarron-McGinniss, R.D., L.D.N., C.L.C., WIC Coordinator  
Brandy Lehman, B.S., R.N., Public Health Nurse  
Carly Smitherman, M.S., Nutritionist/Case Manager  
Cindy Kathe, L.D.N., Nutritionist\*  
Nancy Villa, Community Health Administrative Assistant  
Gladys Huerta, WIC Caseworker  
Sandy Cortez, A.S., WIC Caseworker

#### ◆ ENVIRONMENTAL HEALTH SERVICES

Aaron Rybski, B.S., L.E.H.P., Director  
Todd Drefcinski, B.S., L.E.H.P., Assistant Director  
Amy Serby, B.S., L.E.H.P., Sanitarian  
Lauren Bellville, B.S. Associate Sanitarian  
Adam Johnson, B.S., Associate Sanitarian  
Jodi Wulff, B.A., Environmental Health Administrative Assistant

#### ◆ COMMUNITY ACTION SERVICES

Diane Alford, B.S., Director  
Melissa Creamer, M.A., Community Action Unit Coordinator  
Kathy Chronister, Community Action Coordinator-Grundy Office  
Vicky Torgerson, B.S., Weatherization Coordinator  
Sandra Lambert, Community Action Advocate  
Kim Kleinprinz, Energy Conservation Tech  
Dan Misener II, Energy Conservation Tech

#### ◆ MENTAL HEALTH SERVICES/SUPPORT SERVICES

Jason Andrade, M.S., Ed., L.C.P.C., Director  
Michelle Hawley, M.P.A, C.R.A.D.C., MISA I, Assistant Director  
Billy Ray Williams, M.S.W., C.A.D.C., Mental Health Clinician  
Rose Romero, M.S., L.C.P.C., Mental Health Clinician  
Penny Booher, M.A., L.M.F.T., Mental Health Clinician  
Jan Smallwood, M.S., L.C.P.C., Mental Health Clinician  
Cindy Vey, M.S., L.C.P.C., C.A.D.C., Mental Health Clinician  
Brittany Johnson, M.S. L.C.S.W., Mental Health Clinician  
Keith Bielema, B.A., Transitions Coordinator  
Rhonda Matlock, Admissions Coordinator  
Evelyn Hull, M.S., L.C.P.C., Admissions Counselor  
Kerri Fuentes, Mental Health Administrative Assistant  
Christina Villegas, Support Staff  
Arissa Wallis, B.A., Support Staff  
Sharon Samuel, Support Staff

#### ◆ INDEPENDENT CONTRACTORS

(Independent contractors are not employees of KCHD)  
Jayne Ballun, M.S., M.P.H., Emergency Response Coordinator  
Marlin Hartman, B.A., Solid Waste Coordinator  
Sandeep N. Gaonkar, M.D., Psychiatrist, Mental Health Medical  
Director (Conventions Psychiatry and Counseling)  
Joseph M. Nemeth III, M.D., Psychiatrist (Child/Adolescent)  
Lorna London, Ph.D, Clinical Psychologist

#### ◆ VOLUNTEER(S)

Sam Tessitore, Community Action Services  
Karen Cotter, L.C.P.C., Mental Health Services

#### ◆ INTERN PROGRAMS IN COLLABORATION WITH THE FOLLOWING UNIVERSITIES

Northern Illinois University	Benedictine University
University of Illinois Chicago	University of St. Francis
Roosevelt University	National Louis University
Illinois State University	
Adler School of Professional Psychology	
Aurora University/George Williams School of Social Work	

#### ◆ COMMUNITY HEALTH SERVICES ADVISORY BOARD

Laura Barr, Chair	Beckie Frieders, Vice-chair
Rachel Rosenwinkel	Larry Stefanski
Donna Palmer	Cara Marie Wahmann
Jennifer Speckman	Melanie Eilers
Maribeth Surma	Jennie Perry
Zaida Rodriguez	Stephanie Wayne
Kerstin Villalobos	Isabel Vargas

#### ◆ ENVIRONMENTAL HEALTH ADVISORY BOARD

Dan Reedy, Chair	John Church, Vice Chair
Ted McCannon	Tim Kellogg
Wes Morris	Valerie Burd
Megan Andrews	Evelyn Givens
David Gravel	Cliff Thrall
Jim Ratos	Jim LaPorta

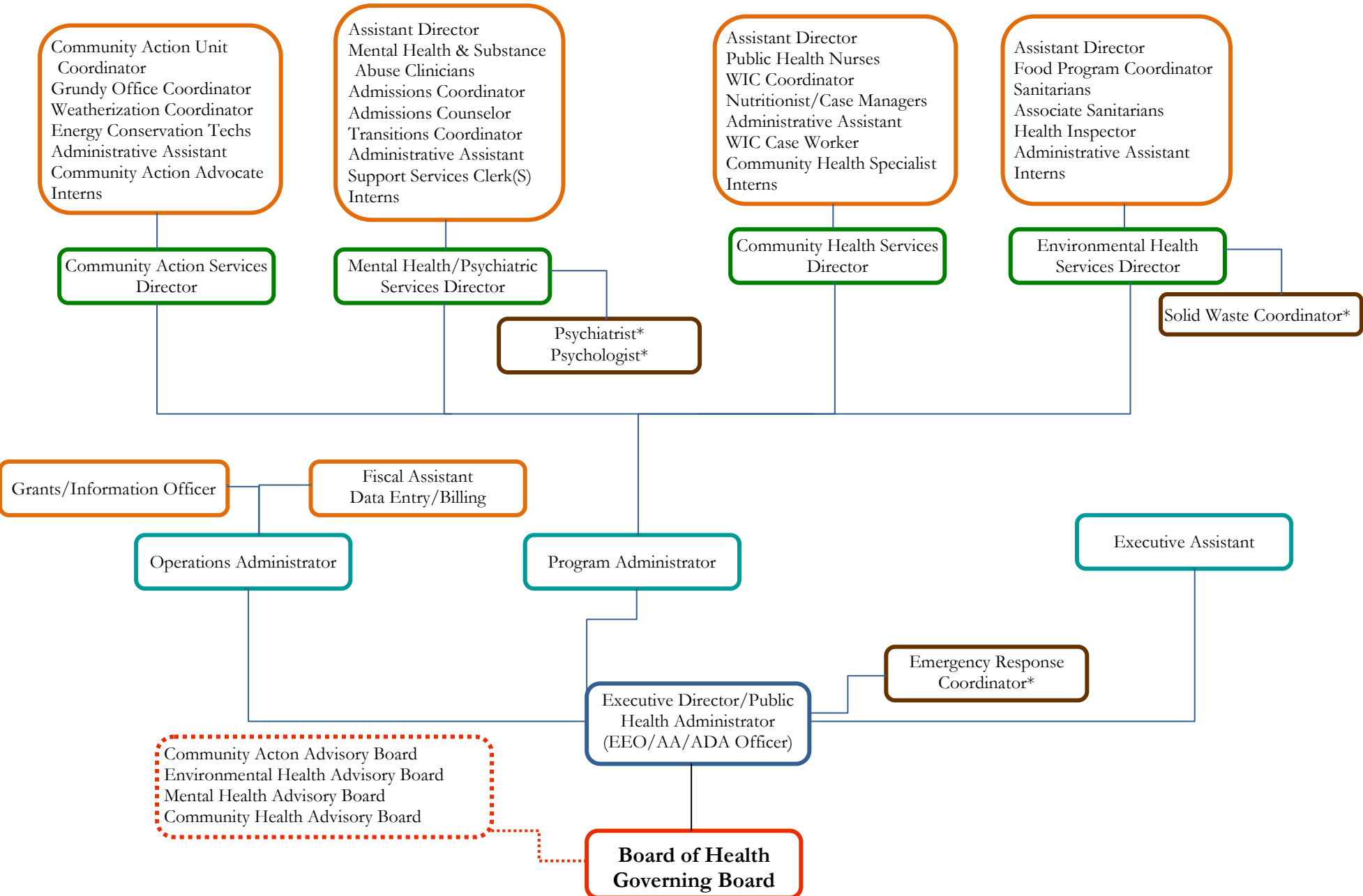
#### ◆ MENTAL HEALTH ADVISORY BOARD

Brenda Ulrich, Chair	Deanna Cross, Vice Chair
Gloria Mathewson	Dawn Auriene
Chris Cooper	Shirley Ann Briggs
Rosie Carbajal-Romo	Scott Koster
Erica Lamb	LuAnne Peters
Cathi Mundsinger	Barbara Jones
Stephen Krentz	Dina Schnable
Ann Volpentesta	

#### ◆ COMMUNITY ACTION ADVISORY BOARD (TRIPARTITE ADVISORY BOARD)

Jane Swinney, Chair	Joyce Best, Vice-Chair
Richard Joyce	Jocelyn Retz
Gina Hauge	Kathy Braden
Janet Goehst	Arnetta Dean
Rev. Bruce Booher	Jim Homa
Sharon Schultz	Ken Miller
Rev. Kim Hulén	Rep. John D. Anthony
Kimburlie Ann Montano	

**ORGANIZATIONAL CHART**  
**SERVING COMMUNITY HEALTH & HUMAN SERVICES NEEDS**



**FY-2015 BUDGET**

**REVENUE BUDGET**

2101-000-1100	Public Health Property Tax Levy	\$757,000
2101-000-1135	Interest Income	65
2101-000-1325	Miscellaneous Income	11,000
2101-000-1415	Coffee Revenue	600
2101-000-1422	State Grant Health Protection	60,831
	<b>Total Levy &amp; General Revenues</b>	<b>829,496</b>
2101-000-1401	Mental Health Counsel Fee	110,300
2101-000-1416	708 Mental Health Grant	804,000
2101-000-1414	Mental Health and ASCPE Grants	102,702
2101-000-1437	Senior Citizens Fund Transfer	59,178
2101-000-1417	Fox Valley United Way	22,800
2101-000-1424	State Tobacco Grant	43,309
2101-000-1425	Title III NEIAA Grant on Aging	7,214
2101-000-1426	DCFS Counseling	3,000
	<b>Total Mental Health</b>	<b>1,152,503</b>
2101-000-1402	Septic Inspection Fees	7,500
2101-000-1403	Restaurant Inspection Fees	179,000
2101-000-1404	Tanning Fees	1,200
2101-000-1405	Kendall Co. Well Permit Fee	8,900
2101-000-1406	Solid Waste Fee	2,025
2101-000-1409	West Nile Virus Grant	19,000
2101-000-1428	Non-Community Well Grant	1,500
2101-000-1441	Radon Grant	14,000
	<b>Total Environmental Health</b>	<b>233,125</b>
2101-000-1410	Immunization Clinic	2,800
2101-000-1411	Adult/Travel Clinic	26,700
2101-000-1427	State Grant Family Case Mgt (FCM)	89,574
2101-000-1429	Public Aid FCM	151,164
2101-000-1430	Public Aid Immunizations Women, Infant and Children (W.I.C.) Grant	27,000
2101-000-1431		159,280
2101-000-1432	TB Board Contract	14,250
2101-000-1436	State Grant Lead Prevention	1,300
	<b>Total Community Health Services</b>	<b>472,068</b>
2101-000-1413	FCM Homeless Service	10,710
2101-000-1433	Community Action Grants	1,597,692
	<b>Total Community Action</b>	<b>1,608,402</b>
2101-000-1443	Emergency Response Grants	122,858
	<b>Total Emergency Response</b>	<b>122,858</b>
	<b>Total Revenue Budget</b>	<b>\$4,418,452</b>
	<b>Revenue over/(under) Expenditure Budget</b>	<b>\$(47,504)</b>

**EXPENDITURE BUDGET:**

<b>PERSONNEL</b>		
2102-000-6101	Administration	\$597,593
2102-000-6102	Community Action	425,472
2102-000-6103	Mental Health Unit	655,009
2102-000-6104	Community Health Services Unit	470,161
2102-000-6104	Environmental Health	363,933
2102-000-6106	Overtime	2,500
	<b>Total Personnel</b>	<b>2,514,668</b>
<b>CONTRACTUAL &amp; CLIENT ASSISTANCE</b>		
2102-000-6203	Dues/Subscriptions	12,530
2102-000-6204	Conferences & Training	22,800
2102-000-6215	Contractual Services	232,793
2102-000-6217	Vehicle Maintenance	5,500
2102-000-6219	Printing & Publications	13,450
2102-000-6227	Telephone	6,125
2102-000-6561	Personnel Advertising	7,350
2102-000-6781	Direct Client Assistance	1,312,147
2102-000-6787	IPLAN	6,000
2102-000-6788	CARF/PHAB	5,000
	<b>Total Contractual/Client Assistance</b>	<b>1,623,695</b>
<b>OTHER</b>		
2102-000-6201	Postage	5,279
2102-000-6205	Mileage	23,300
2102-000-6775	Non-Medical Supplies	45,300
2102-000-6776	Medical Supplies	8,100
2102-000-6777	Community Education Supplies	5,000
2102-000-6784	Refunds	5,700
2102-000-6780	Rent for Bond Payment Obligation	145,814
2102-000-6792	Insurance Reimbursement to County	13,600
2102-000-6789	Adult/Travel Clinic Vaccine	35,000
2102-000-6793	Psychological Testing Material	1,000
	<b>Total Other</b>	<b>288,093</b>
<b>CAPITAL</b>		
2102-000-9999	Capital Expenditures	39,500
	<b>Total Capital</b>	<b>39,500</b>
	<b>Total Expenditure Budget</b>	<b>\$4,465,956</b>



# KENDALL COUNTY

## HEALTH DEPARTMENT

811 W John Street  
Yorkville, IL 60560  
630.553.9100  
Fax 630.553.9506

### REQUEST FOR PUBLIC RECORDS

**NAME:**

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**ADDRESS:**

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**TELEPHONE NO.:**

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**E-MAIL ADDRESS:**

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**DATE OF REQUEST:**

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In the space below, please describe the public records you are requesting. In order to expedite the search for records, please be as specific as possible.

Do you wish to inspect or receive a copy of the requested records?

Inspect \_\_\_\_\_ Copy \_\_\_\_\_ Both \_\_\_\_\_

Do you wish to receive the requested records in hard copy or electronic form, if available?

Hard Copy \_\_\_\_\_ Electronic Form, if available \_\_\_\_\_

Is your request made for a commercial purpose as defined by the Freedom of Information Act (i.e., do you intend to sell the requested records or use the records in advertisement)?

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date

### FOR OFFICE USE ONLY

Date and Time of Receipt \_\_\_\_\_

How Request Was Sent \_\_\_\_\_

FOIA Officer's Initials \_\_\_\_\_

Date and Time of Response \_\_\_\_\_