



KENDALL COUNTY
HEALTH DEPARTMENT
EMPLOYMENT OPPORTUNITY

Kendall County Health Department (KCHD) is accepting resumes for the position of Public Health Nurse. **This is a temporary full-time position - employment will end June 30, 2021.**

Education/Experience/Licensure:

- ▶ Requires Bachelor's degree in nursing/science and public health experience preferred.
- ▶ Requires an Illinois license as a Registered Nurse by examination or an Illinois license by endorsement within six months of the initial date of employment.

Skills, Knowledge & Abilities:

- ▶ Bilingual in Spanish a plus.
- ▶ Requires the ability to conduct contact tracing, case investigation, and support for community health program and services.
- ▶ Requires the ability to display a positive, cooperative, professional, and team orientated attitude and the ability to establish and maintain working relationships with supervisor, co-workers, and the general public.
- ▶ Requires proficiency to work in a Windows environment (i.e. social media, Microsoft Office, Outlook, Excel, etc.) and the ability to learn and work with a variety of software programs, including but not limited to new computer-based, data management programs, as they emerge and become available.
- ▶ Requires the ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form and the ability to deal with problems involving several concrete variables.
- ▶ Requires the ability to communicate by phone as well as in person including excellent diction, a helpful and culturally competent approach.
- ▶ Requires ability to apply basic principles and practices underlying professional nursing techniques and public health nursing and the ability to carry out detailed nursing instructions of a technical nature related to patient care.
- ▶ Ability to effectively navigate in client's homes & may be required to lift up to 50 lbs
- ▶ Requires one evening a week (Tuesday) 11:00 p.m. – 7:00 p.m.
- ▶ Ability to pass background check(s)

Essential Duties:

- ▶ Provides direct nursing services in community health programs and services.
- ▶ Performs work requiring advanced knowledge, which is predominately intellectual in character, in areas of physical science including, but not limited to microbiology, physiology, and epidemiology.
- ▶ Demonstrates excellent attendance to all shifts and meetings, as assigned.
- ▶ The candidate must reflect experience/interest in the culturally diverse population that the health department serves.

KCHD is a smoke free campus & offers a pension, vacation, and paid holidays. Equal Opportunity Employer

Send resume & cover letter to:

Kendall County Health Department
Attn: Arissa Hunt, Executive Assistant
811 W. John Street
Yorkville, IL 60560
Fax 630/553-9506
E-mail: awhunt@co.kendall.il.us