



# KENDALL COUNTY BOARD OF HEALTH

## FEBRUARY 17, 2026 – BOARD ROOM

### I. CALL TO ORDER

Ms. Kelly called the meeting to order at 6:02 PM.

### II. ROLL CALL

**Members Present:** Dr. Julie Conlin, Lynn Cullick, Jordan Gash, Dr. John Gleason, Karen Kelly, Dr. Jennifer Kurka, Bobby Richardson, & Brooke Shanley.

**Members Absent:** Macey Brooks, Megan Konicek, & Jay DeMarco.

**Staff Present:** RaeAnn VanGundy, Executive Director/Public Health Administrator; Rachael Hendrickson, Assistant Executive Director; Kristen Orr, Executive Assistant; Melissa Creamer, Community Action Services Director; Vicky Torgerson, Weatherization Coordinator

**Guests:** None

\*A quorum was declared by roll call.

### III. APPROVAL OF AGENDA

The board had no comments.

Dr. Conlin moved to approve the agenda as presented. Ms. Cullick seconded the motion. The motion was approved unanimously by voice vote.

### IV. APPROVAL OF 1/20/2026 REGULAR MINUTES

The board had no comments.

Mr. Gash moved to approve the January 20, 2026, regular minutes as presented. Ms. Shanley seconded the motion. The motion was approved unanimously by voice vote.

### V. INTRODUCTION OF GUESTS & VISITORS / PUBLIC COMMENT

Ms. Torgerson and Ms. Creamer opened the meeting by introducing themselves and outlining their roles within the health department. The newest Board of Health member, Dr. Kurka, then introduced herself and provided a brief overview of her professional background. Attendees followed by introducing themselves to Dr. Kurka and sharing their respective roles on the Board of Health or within the department.

### VI. EXECUTIVE DIRECTOR COMMENTS

Ms. VanGundy announced that the new fiscal director will begin on February 18, 2026.

Ms. VanGundy noted that the department is currently undergoing the county audit while preparing for the upcoming grant season.

Ms. VanGundy reported that the most recent IPLAN meeting was held on January 29, 2026, during which attendees helped identify the department's top three health priorities, and she thanked the Kendall County Board of Health



Board of Health members who participated.

Ms. VanGundy also highlighted the upcoming Polar Plunge event benefiting Special Olympics Illinois, scheduled for March 1 at Silver Springs State Park, and invited board members to join the KCHD team or contribute if able.

Ms. VanGundy shared that annual staff performance evaluations are underway and that she and Ms. Hendrickson are receiving valuable feedback on the new evaluation tool.

## **VII. BOARD COMMITTEE & ADVISORY BOARD REPORTS**

### **A. Finance Committee Meeting**

1. Approve Vouchers: January, \$272,801.67

Ms. Shanley moved to approve the January vouchers in the amount totaling \$272,801.67. Ms. Cullick seconded the motion. The motion was approved unanimously by roll call vote.

2. Approve Finance Committee Meeting Minutes: 01/14/2026

Dr. Gleason provided an overview of the February 2026 Finance Committee meeting. The approval is tabled until the next Board of Health meeting.

### **B. Accept Board Minutes:**

1. Mental Health Advisory Board Minutes, 10/01/2025

Ms. Shanley moved to accept the 10/01/2025 Mental Health Advisory Board Meeting Minutes as presented. Ms. Cullick seconded the motion. The motion was approved unanimously by voice vote.

## **VIII. NEW BUSINESS**

### **A. Community Action Services Presentation**

Ms. Torgerson provided an overview of the Weatherization program, including the populations served, available services, and income eligibility criteria. She also reported that the team's next project involves a multi-unit building in Grundy County, with an anticipated start date in March.

Ms. Creamer and Ms. Torgerson exited the meeting at 6:51 PM.

### **B. Community Action Advisory Board Member, Stephanie Kaegebein**

Ms. VanGundy directed the attention of the board to the biography of Ms. Kaegebein. The board had no comments.

Ms. Cullick moved to approve the Community Action Services Board Member, Stephanie Kaegebein. Dr. Gleason seconded the motion. The motion was approved unanimously by voice vote.



### C. 2026 Outcome Models

Ms. Hendrickson directed the Board's attention to the 2026 Outcome Models handout and explained that the models represent a data-driven quality improvement initiative designed to enhance efficiency and effectiveness. She outlined the goals identified for Community Action in LIHEAP, Environmental Health within the non-community well program, Community Health through the WIC program, and Mental Health within the Substance Use Program.

### D. Strategic Plan Updates

Ms. Hendrickson reviewed the strategic plan handouts and noted that annual progress updates are provided each year. She highlighted several accomplishments, including the development of a digital form for directors and staff to track strategic plan progress. In the area of Financial Stability, SAGE Intacct was implemented to improve spending oversight, the BBO grant was awarded at a higher amount, and KCHD received the highest CSBG Scholarship allocation. For Public Awareness, an outreach team was established to streamline requests, and each unit developed an annual communication plan. Workforce Development achievements included participation in multiple career exploration events, completion of the PH Wins Workforce Survey, which informed the creation of a wellness committee, and various staff trainings. Under Equitable Access, communications were translated into Spanish, an annual cultural equity self-assessment was completed, and accessibility improvements included bundled rates in Mental Health and an ADA-compliant website. She also summarized Performance Management efforts, including the Turning Point Assessment Questionnaire, which identified strengths such as visible leadership commitment and customer satisfaction, as well as opportunities for improvement in actionable performance management steps. Finally, she noted Risk Management updates, including installation of interior and exterior cameras, workers' compensation and supervisor training, and the implementation of Executime and SAGE Intacct to support risk mitigation.

Ms. Shanley moved to approve the Strategic Plan as presented. Dr. Conlin seconded the motion. The motion was approved unanimously by voice vote.

### E. Annual Report

Ms. VanGundy directed the Board's attention to the Annual Report handout and provided an overview of the content on each page. The Board had no comments.

Dr. Gleason moved to approve the Annual Report as presented. Mr. Gash seconded the motion. The motion was approved unanimously by voice vote.

## **IX. OLD BUSINESS**

None.

## **X. ITEMS FOR BOARD DISCUSSION**

A. Leadership Minutes, 1/16/2026

B. Article: *Yorkville police seeks social worker to field cases*



C. Article: *Trump Administration reverses mental health cuts, local agencies unaffected*

Ms. VanGundy provided an overview of the current federal funding cuts and noted that the department is continuing to monitor the situation to determine any potential impact on operations.

D. Article: *Radon gas linked to 1,200 Illinois deaths annually*

**XI. EXECUTIVE SESSION**

None.

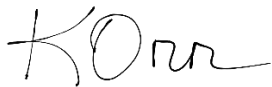
**XII. BOARD MEMBER ANNOUNCEMENTS/UPDATES**

None.

**XIII. ADJOURNMENT**

Dr. Conlin moved to adjourn the meeting at 7:26 PM. Ms. Cullick seconded the motion. The motion was approved unanimously by voice vote. The next meeting is April 21, 2026, at 6:00 PM.

Submitted by:



Kristen Orr, Executive Assistant

