



I. CALL TO ORDER

Dr. Gleason called the meeting to order at 8:02 am.

Members present: Dr. Julie Conlin, Jay DeMarco, Dr. John Gleason, Karen Kelly, & Brooke Shanley.

Members absent: Macey Brooks

Staff present: RaeAnn VanGundy, Executive Director/Public Health Administrator; Katy Williams, Director of Finance; Chris Stafford, Director of Finance; and Kristen Orr, Executive Assistant.

Guests: None

*A quorum was declared by roll call.

II. INTRODUCTION OF VISITORS & PUBLIC COMMENT

None.

III. EXECUTIVE DIRECTOR COMMENTS

Ms. VanGundy introduced Ms. Stafford, who will be replacing Katy Williams as the Director of Finance. Ms. Stafford provided an overview of her background as it pertains to this role.

Ms. VanGundy recognized Ms. Williams for her time at the health department in various roles.

Ms. VanGundy shared that the grant season has started, and new grants are being evaluated for viability.

Ms. VanGundy noted that the FY27 budget season will start soon.

Ms. Van Gundy highlighted the open WIC Specialist, Nutritionist, & Part Time Public Health Nurse positions we currently have open. Promising interviews are underway. The full-time Public Health Nurse position has been filled.

IV. VOUCHERS – REVIEW & APPROVE

Vouchers for February 2026 were reviewed in the amount of \$182,996.46. The Board had no questions or comments.

Mr. DeMarco moved to send the February 2026 vouchers to the Board of Health for approval. Ms. Shanley seconded the motion. The motion was approved unanimously by roll call vote.

V. FINANCIAL REPORTS

Ms. Stafford directed the board's attention to the Financial Reports through February 2026.

Notable items in revenues include the following: Line 42510 – BH Counseling Fees, insurance reimbursements; Line 42530 – Food Permit Fees, in food permit season; Line 42730 – WIC Grants, an increase due to Oral Health.

Notable items in expenditures include the following: Line 61450 – Health Benefits, reflect amount going forward.

Ms. Stafford reported that the FY2026 Public Health Emergency Fund maintains approximately eight months' worth of operational reserves, providing a stable financial buffer for potential public health contingencies.

Ms. VanGundy reported that there were no expenditures from the Homeless Pads account during February 2026.

Ms. Shanley moved to send the February Financial Reports to the Board of Health for approval. Dr. Conlin seconded the motion. The motion was approved unanimously by voice vote.

VI. FISCAL AUDIT REVIEW REPORTS

Ms. Williams noted a LIHEAP audit was conducted in February. Per the exit interview, there were no findings. The final report is still forthcoming.

VII. COUNTY AUDIT REPORT

Ms. Williams shared that the last request from the auditors was provided and should be wrapped up soon. Dr. Gleason inquired when the completed report will be available. Ms. Williams stated that last year's audit was received in May, and the process is moving more quickly, so potentially sooner.

VIII. EXECUTIVE SESSION – OPEN MEETINGS ACT (5 ILCS 120/2) SECTION 2 C ITEM (1) "THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY."

NONE.

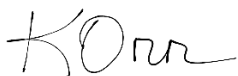
IX. OTHER/COMMENTS

Ms. VanGundy explained that we are still waiting for additional information regarding the State's budget for financial planning. We continue to advocate for increased funding through the Local Health Protection Grants, and there is current legislation and bills under consideration to support this effort.

X. ADJOURNMENT

Dr. Conlin moved to adjourn the meeting at 8:21 am. Dr. Gleason seconded the motion. The motion was approved unanimously by voice vote. The next meeting is on April 8, 2026, at 8:00 am.

Submitted by:



Kristen Orr
Executive Assistant