



**KENDALL COUNTY HEALTH DEPARTMENT**  
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**www.kendallhealth.org**

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PB&Z PETITION# \_\_\_\_\_

PAYMENT \$ \_\_\_\_\_ CASH  CREDIT  CHECK# \_\_\_\_\_ INVOICE # \_\_\_\_\_

**PLAT PLAN REVIEW APPLICATION**

**SUBDIVISION PLAT REVIEW FEE \$50.00 PER LOT**

**PROJECT INFORMATION:**

PROJECT NAME \_\_\_\_\_ UNIT/PHASE # \_\_\_\_\_ # OF LOTS \_\_\_\_\_ TOTAL ACREAGE \_\_\_\_\_

TOWNSHIP \_\_\_\_\_ ASSESSOR'S ID #/PIN # \_\_\_\_\_

PROJECT LOCATION/ADDRESS \_\_\_\_\_

**PRIMARY PROJECT CONTACT:**

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

EMAIL \_\_\_\_\_

**APPLICANT(S) / INTERESTED PARTIES:**

1. NAME \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

EMAIL \_\_\_\_\_

**CO-APPLICANT(S) / INTERESTED PARTIES**

2. NAME \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

EMAIL \_\_\_\_\_

3. NAME \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

EMAIL \_\_\_\_\_

**AGENT/ATTORNEY FOR THE APPLICANT(S)/INTERESTED PARTIES:**

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

EMAIL \_\_\_\_\_

**SIGNATURES:**

I CERTIFY THAT THE INFORMATION AND EXHIBITS SUBMITTED ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I AM TO FILE THIS APPLICATION ON BEHALF OF THE APPLICANT(S)/INTERESTED PARTIES. ANY SIGNATURES BELOW REPRESENT ALL INTERESTS AND HAVE FULL LEGAL CAPACITY TO AND HEREBY DO AUTHORIZE THE FILING OF THIS APPLICATION.

1. APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

2. CO-APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

3. CO-APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

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# SUBDIVISION PLAT PLAN REVIEW REQUIREMENTS

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THE KENDALL COUNTY HEALTH DEPARTMENT (KCHD), ENVIRONMENTAL HEALTH DIVISION PLAT APPROVAL OF A SUBDIVISION PROPOSING TO UTILIZE AN ON-SITE WATER SUPPLY AND/OR WASTEWATER TREATMENT SYSTEM IS CONTINGENT UPON THE REVIEW AND APPROVAL OF THE FOLLOWING MATERIALS AND INFORMATION AS SUBMITTED BY A PROFESSIONAL ENGINEER, ARCHITECT, OR SURVEYOR:

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## CONCEPT PLAN STAGE:

- Natural Resources Inventory (NRI) Report, obtained from the Kendall County Soil and Water Conservation District, showing the location of the property in question and the types of soils found on that property.
  
  - Concept plan showing proposed subdivision of site into individual lots, dimensions of the lots, portion of lots subject to setback, floodplain elevations and easement requirements.
  
  - Information on past and present use of site, existing vegetation, trees, etc.
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## PRELIMINARY PLAN STAGE:

- Submittal of a KCHD Plat Plan Review Application form and associated review fee of \$50 per lot.
  
- Detailed soil map and the logs of each soil series mapped on the site shall be prepared by a soil classifier and submitter with the report.
  
- Subdivision map depicting the soil types present by their corresponding boundaries. Mapping is to be coordinated with site topography depicted at one (1) or two (2) foot contour intervals at a minimum and using a 1" = 100' scale.
  
- Map depicting areas of seasonal high ground water, limiting permeability, bedrock or other limiting layers as determined by the soil classifiers observations of the soil characteristics. Boundaries of the following areas shall be defined and depicted on the soil map:

1.	Seasonal high groundwater or other limiting layers at less than 12"
2.	Seasonal high groundwater or other limiting layers at 12" to 30"
3.	Seasonal high groundwater or other limiting layers at 30" to 48"
4.	Seasonal high groundwater or other limiting layers at 48" to 60"
5.	Seasonal high groundwater or other limiting layers greater than 60"

- Proposed well and septic envelopes on each lot within the subdivision. Septic envelopes shall be sized in conformance with the requirements set forth in the Kendall County Subdivision Control Ordinance.
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**NOTE:** Construction envelopes positioned over one or more of the declared unsuitable soil types, as defined in the Kendall County Subdivision Control Ordinance, may require the installation of an alternative septic system. Therefore, lots positioned over these soils are required to be called out on the Final Plat in a manner that provides future lot owners advance notification of potential existence of lot limitations and the potential need to install a non-conventional onsite sewage disposal system. It is strongly recommended that lots are not placed in these areas.