KENDALL COUNTY
HEALTH DEPARTMENT

EMPLOYMENT OPPORTUNITY
PUBLIC HEALTH NURSE (LPN/RN)
TEMPORARY – FULL TIME – EXEMPT

Public Health Nurse Responsibilities:

- Provides direct nursing services in all community health programs, which include, but are not limited to immunizations, communicable disease, emergency preparedness, & other special programs & projects.
- Performs work requiring advanced knowledge, which is predominately intellectual in character, in areas of physical science including, but not limited to microbiology, physiology, and epidemiology.
- Handles the investigation and control of communicable disease by conducting appropriate follow-up activities.
- Prepares records and reports of an operational, professional and, occasionally, research nature.

Schedule:

- 8:30 am – 4:30 pm Monday through Friday with evenings and weekends as directed.
- Temporary position ends 06/30/2023.

Benefits:

- 13 Paid Holidays per year.
- Paid Vacation Time – accrued each month, available for use immediately, increases incrementally with years of service.
- Paid Sick Time – 8 hours accrued each month, available for use immediately, unlimited carryover each year.
- Paid Personal Time – 16 hours annually.
- Group Health Insurance – Blue Cross/Blue Shield, HMO and PPO options available for employee and family members; HSA and FSA options.
- Dental Insurance – Available for employee and family members.
- Vision Insurance – Available for employee and family members.
- Illinois Municipal Retirement Fund (IMRF) Pension Plan with voluntary additional contributions.
- Employer sponsored Life Insurance – employee only coverage.
- Employee sponsored Life Insurance – available for employee and family members.
- AFLAC benefit options.
- Legal Shield & Identity Theft Shield benefit options.
- Employee Assistance Program.
- Tuition Reimbursement for qualified programs.
- Professional development encouraged, time allocated for trainings.

Qualifications/Skills:

- Positive, cooperative, and professional attitude.
- Excellent communication and interpersonal skills.
- Reflects experience/interest in the culturally diverse population that the health department serves.

Education, Experience, and Licensing Requirements:

- Illinois license as a Licensed Practical Nurse (LPN) required. Illinois license as a Registered Nurse (RN) preferred.
- Public health experience preferred.
- Valid Illinois Driver's License.
- Ability to pass background check.

To Apply:

Interested candidates should please email their cover letter and resume to Arissa Hunt at awhunt@co.kendall.il.us. Or feel free to give us a call at (630) 553-8056 to learn more about working at the Kendall County Health Department, an Equal Opportunity Employer.